

# Study Rooms

**Max Occupancy: 2**

## Guidelines

- The library has two study rooms for patron use available on a first-come, first-served basis.
- Study room reservations are available. If you wish to reserve a room in advance, you may do so.
- Requests for study rooms can be made in person at the **Youth Desk** on the lower floor of the library, or via telephone. Individuals requesting a study room must be at least 14 years of age and user must be present during the period of usage.
- Upon arrival users are required to sign in for their study room session.
- Study rooms may be used in two hour blocks. The length of these sessions may be extended only if no other patrons are waiting to use the room.
- The library reserves the right to shorten the blocks to one hour for heavy usage times. Study rooms will close 15 minutes before the library closes.
- The following uses are expressly prohibited of the library study rooms: (1) buying, selling, advertising or trading products or services; or (2) providing paid tutoring sessions.

## Study Room Behavior

Patrons using the study rooms are responsible for leaving the rooms in a **neat and orderly** condition. Failure to do so may result in the denial of future requests. Patrons will be asked to leave if they disturb others or engage in destructive behavior. Doors are to remain closed while occupied. Patrons may not move tables and chairs into or remove them from the study room. No items shall be taped or tacked to walls or windows. No alcoholic beverages, tobacco products or food is allowed in any room. Only beverages with lids are allowed.